

Martletwy Community Council  
Clerk: Mrs Lizzie Lesnianski  
Email: [martletwycommcouncil@gmail.com](mailto:martletwycommcouncil@gmail.com)

**Minutes of an Ordinary meeting of Martletwy Community Council  
Monday 2<sup>nd</sup> September 7.30pm at Lawrenny Village Hall**

**Note:** With the agreement of all parties involved these proceedings were recorded

**Meeting Commenced:** 19:33

**Present:** Cllr Liz Williams (Chair), Cllr Bruce Carlisle (Vice Chair); Cllr Jason Crowther (arrived 19:40), Cllr Victoria Evans, Cllr Phil Eynon; Cllr Di Clements (County Councillor); Lizzie Lesnianski (Clerk) **Apologies:** Cllr Phil Davies

**24/037: Minutes of previous meeting:** Previous to the meeting Cllr Eynon had raised an issue with the Clerk regarding the accuracy of the June meeting minutes. The Clerk had responded by listening to the tapes, writing a transcript of the relevant section, and emailing it to the councillors. As not everyone had an opportunity to read the transcript it was read out at the meeting. Cllr Eynon asked to listen to the tape. After the relevant section of the tape had been played there was a discussion between Councillors regarding this point and relevant matters. It was then agreed the original minutes were a true and accurate copy without amendment and were signed and dated.

**24/037: Matters arising:**

**a. Flood Signage Garron Pill:** Cllr Davies to action. In his absence matter carried forward.

**24/038 Clerk's Report:** With the last face to face meeting held in June the Clerk had prepared a report of her actions during the intervening period. No questions arose from the report. Copy available. Cllr Eynon asked why we needed a new website. Clerk and Cllr Clements explained it was essential as PCC closing down their platform.

**24/039: Planning:**

**a. Applications Received:**

*i. 24/0436/PA: 1 Mouton View, Cross Hands, Narbeth, S67 8DB*

Clerk had forwarded planning application documentation to councillors upon receipt from planning authority. The Chair opened discussions. There were no comments and no objections. Clerk to respond to planning authority.

**b. Application Notices Received:** None Received

**c. Other Planning Matters:**

*i. Monitoring and Enforcement:*

**1. Reporting of planning concerns:** Cllr Williams reiterated the process for reporting new alleged breaches. A councillor can bring information to the meeting. It will be noted on the planning concerns list held by the clerk and reported online to the relevant planning authority. Cllr Clements updated following June meeting. She has chased updates from the Enforcement team at PCC. Clerk confirmed advice sought clearly states that once we have reported alleged breaches it is the end of our role in the process. Cllr Clements confirmed PCC are still awaiting news about the local planning authorities new policy with regard reporting alleged planning breaches.

**24/040: Highway Matters**

**a. Clerk Report:** Clerk confirmed things have been quiet over the summer. Clerk asked if councillors could use What 3 Words for reportable issues.

**b. Councillors reported following issues:**

*i.* Cllr Evans raised the issue of school transport at Cross Hands. She has witnessed the large coaches parked on the road. In addition to the obvious safety issues for the pupils exiting the bus, this causes issues for cars travelling in both directions on the A4075, and for those exiting both sides of the

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junction. This is a matter for Highways and School Transport teams. It was also noted the road sign at Crosshands has gone completely. Only posts remain. Cty Cllr Clements to raise.

- ii. Cllr Carlisle raised issue on Pencoed Hill by grit bin. Big drop/exposed pipework on edge of road.
- iii. Cllr Crowther raised a rights of way issue. A public footpath between Martletwy Cross and Stangs Farm is now unpassable as it is completely grown over. Clerk to contact Rights of Way team at PCC.
- iv. Cllr Eynon reported overhanging hedges on the highway near Whitlow Farm; damage to the Give Way sign at Waddock Cross; and concerns regarding the prominence of the old milk stand sited at The Anchorage in Landshipping.

**24/041: Finances:**

**a. Invoices and Remittances:**

- i) PCC – Remittance. Clerk presented the latest remittance from the local authority. Information only.
- ii) Defib Invoice: Clerk confirmed the invoice for the new defib batteries had been paid. The new batteries had been delivered, the defibs now up to date, and The Circuit updated.

**b. Clerk Salary:** Report sent to all councillors previously. No queries raised. Approved.

**c. VAT update:** Clerk confirmed this is ongoing.

**24/042: Playgrounds:** Cllr Carlisle confirmed the local authority playground inspector was meeting with him later in the week. The inspector will offer guidance as to what is acceptable and how to proceed. Cllr Eynon suggested modular fencing for the two areas. Cllr Carlisle will discuss with the inspector. It was noted someone had propped up the fence at the site in Martletwy.

**24/043: Doing the Small Things Grant:** Cllr Williams reported as follows:

**a. Progress Report**

- i. Litter picking event held in Martletwy. 8 volunteers turned out to assist. Very successful event. Lawrenny this month. Hoping to keep going into the spring.
- ii. Cllr Williams currently developing ideas for recruitment & retention of volunteers, and their roles.

**b. Littering and Noticeboards:**

- i. Noticeboards are badly in need of replacing at three sites. Martletwy and Lawrenny need replacing. Landshipping needs a new board and siting in a new position. Cllr Clements will enquire with another of her community councils as to the details of their supplier.
- ii. Littering. Cllr Williams confirmed it appears to be getting worse. Suggestion of cameras is not viable due to data protection. Discussion ensued with regard to ideas for reducing littering. This matter to be considered further.

**c. Website:** Clerk confirmed the design and build of the website is ongoing. Community councils are being assisted by a digi coach and by the Working Better Together team at PCC.

**24/044: Community Council Policies:**

**a. Draft Planning Response Policy:** Previously emailed to Councillors. Draft policy. Cllr Eynon queried period for photographs of 60 days. Cllr Clements confirmed enforcement officers at local planning authority go back on Google to work out what was there previously. Clerk suggested date stamp or image details would be helpful.

**b. Meeting Policy:** Clerk and Chair confirmed they are looking for feedback on the new meeting arrangements. It was agreed skipping two meetings was not considered ideal and it would be best to prevent this from happening again. Cllr Eynon suggested six meetings was not enough. Councillors to consider this policy and further decisions to be made at next meeting. Cllr Crowther happy to do as many as required. Cllr Williams would prefer a few more. Clerk did advise it was meant to free up time for councillors to attend other meetings on behalf of the community council. Clerk confirmed a meeting in October was required. Clerk suggested everyone came to October meeting with ideas. Clerk reminded Councillors there was the ability to have sub-committees as well which could meet.

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- c. **Annual Report:** Ongoing. Carried forward to next meeting.
- d. **Biodiversity Plan:** Ongoing. Carried forward to next meeting.

24/045: **Councillor/Clerk Training:** Cllr Carlisle & Cllr Williams booked in for training this month.

24/046: **Meetings Attended by Community Councillors/Clerk:** None reported.

24/047: **Correspondence Received:**

a. **Pembrokeshire Boundary Review:** Clerk previously forwarded final response to second consultation to all councillors and confirmed the response had been submitted. Clerk reported not every councillor had replied. Clerk respectfully requested all councillors respond to all emails, especially when something as important as this is under discussion.

b. **Resident Correspondence:** Resident raised concerns regarding fence at Martletwy playground.

24/048: **Communication:**

a. **County Councillor:** Cllr Clements reported. As usual things wound down somewhat over the main holiday period. Recently attended a presentation regarding the proposals for closing Pembrokeshire day care centres. Cllr Williams stated the proposals were not well thought out. Further discussion ensued. Cllr Clements confirmed the budget setting process is now commencing. Cllr Evans enquired as to the status of Riverside in Haverfordwest. Cllr Clements confirmed the building of the multistorey is now underway. Cllr Evans also enquired if the local authority had let 100% of the glass box. Cllr Clements confirmed this was a question she would be raising in the coming months.

b. **Any Other Business:** None reported.

24/049: **Date of Next Meeting:** 7<sup>th</sup> October. Venue to be confirmed.

Meeting closed: 20:45

Signed: E. Williams..... Date: 07/10/24..... Position: chair.....